

MINUTES OF MEETING

Name of organisation Trent-Rylands Federation
Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School

Meeting title: Pupils Outcome Committee

Date and time: Thursday 13th May 2021

Location: Virtual – Zoom

Membership

'A' denotes absence

	Mrs J Moss (executive head teacher)
	Mr G Williams (chair)
A	Mr J Harper
	Mr C Jones
	Mrs L Shepherd
	Mr S Williams
	Mr A McPherson
A	Mrs L Sharples
	Mrs K Naylor
A	Councillor K Foale
	Mrs D Baguley
A	Mr J Wynn
	Mrs L Griffiths
Associate Governors	Mrs J Barratt
	Mrs S Osborne
	Mrs K Turner

In attendance

Minute Clerks: Mrs J Gibson and Mrs R Beech
Mrs Moss had invited Mrs S Osborne, Mrs J Barratt and Mrs C Turner to observe as part of the leadership planning taking place for September 2021. All 3 attended.

PO/56/20

Apologies for absence

Action

Apologies for absence were received from J Harper– work commitments and J Wynn – work commitments.

PO/57/20

Declaration of interest

Mr C Jones made a declaration of interest. Mr Jones' partner is a teacher at Trent Vale Infant and Nursery School and Beeston Rylands Junior school. Mrs S Shepherd made a declaration of interest. Mrs Shepherd's sister is a teacher at Trent Vale Infant and Nursery School. No other declarations of interest, either direct or indirect, for items of business on the agenda were made.

PO/58/20 Minutes of the previous meeting

The minutes of the meeting held on 24th February 2021, having been circulated previously, were agreed by the chair and agreed as signed, due to social distancing.

PO/59/20 Matters arising

PUPIL VOICE AND PARENT VOICE

All children had been asked to complete a questionnaire since the school had re-opened to all pupils which reflected on their experiences of school/home learning during lockdown and the full re-opening. The results of the survey had been shared with committee members previous to the meeting.

The head reported that the children expressed a full range of feelings and opinions ranging from the very positive to negative.

Parents had been surveyed using survey monkey and the head reported that the response was very positive, with parents feeling the children had a better experience than during the first lockdown, and that the focus was far more on education. The results of the survey had been shared with committee members previous to the meeting. 85% of those who responded were satisfied and 45% very satisfied

A governor asked what the response rate from parents had been.

There were 71 responses from a total of approx 350 children across both schools.

A governor asked if there were different themes from infants to juniors.

It was impossible to say from the parents questionnaire as they had not specified a school on their reply, but that with pupils, themes had been similar across both schools.

A governor asked if there was anything that the staff would do differently should there be another closure.

The head outlined strategies for simultaneous teaching of children at home and at school, particularly in upper school. She also said the school would need to develop strategies to combat 'bad habits' which have been formed at home and have impeded a quick return to the school routine.

The chair invited any further comments.

PO/60/21 POLICIES ON GOVERNOR HUB

JM

These were not all yet uploaded to Governor Hub, but that once they had all been reviewed in the current round of committees, JM would organise them and ensure they were uploaded to Governor Hub and the school website if relevant.

PO/61/20 MARCH 2021 ATTAINMENT AND PROGRESS DATA FOR ALL MAIN GROUPS;

- a. F1
- b. F2
- c. Y1
- d. Y2
- e. Y3
- f. Y4
- g. Y5
- h. Y6

This information had been presented as one document and had been shared with committee members previous to the meeting.

The head expanded on this information, giving greater detail and specific examples to help governors gain a better understanding of the impact 2 school closures and different children's experiences had had on the children both individually and collectively a year groups.

Although assessment data had been gathered in December and March, it would be more useful to wait until summer assessments had been completed to give a full understanding of 'where the children are'. **These could be reviewed in the Autumn meeting.**

The committee agreed.

The chair asked if there was any evidence that schools in the local area had similar findings.

The head responded that she had not specifically asked but that in general conversation she had found other schools observed a backward trend in writing. This had not been the case at TRF. She said that she would ask at the upcoming heads meeting.

JM

A governor asked whether staff would start to look at recovery plans now or wait until the new academic year.

Staff would wait until they had formal data from the summer assessments. A lot of intervention was being done anecdotally as, since full re-opening, children's needs had been so diverse and individualised.

There are plans in formation for splitting upper school into 2 year group bubbles so that yr6 could concentrate on transition to secondary schools, whilst yr5 could concentrate on consolidation of skills such as algebra and SPAG to provide a solid foundation for yr6.

The head and a member of staff both emphasised the need to pass on 'gaps in learning' to new class teachers when the children move to new classes in September.

A member of staff emphasised the importance of preassessments when starting a new topic to identify gaps in learning not yet identified.

The chair asked if there were any other comments.

IMPROVING OPPORTUNITIES FOR ALL STRATEGY

PO/62/20

This document had been shared with committee members previous to the meeting.

The head outlined the process by which the strategy had evolved, the main points she explained being:

- How funding planning is developing using catch up funding and the pupil premium budget, but that these run on differing financial years.
- That information on the website needs to meet with certain requirements.
- That the plan needs to be reflective of July's data when it is available.

A governor asked whether the evidence that needed to be included is from national research or whether it was school based.

The head reported that it came from the Education Endowment Foundation and was quite simple to do.

A member of staff stated that there was a requirement to include statutory Assessment data but these had not been done last year or this.

The chair asked for any other comments

PO/63/20

2020-21 School Improvement Plan Priority 1

To offer immediate remote education where a class, group or small number of pupils need to self-isolate or there is a local lockdown which requires pupil to remain at home.

- a. Action Plan
- b. Remote Education Policy Spring 2021 update

Some minor adjustments need to be made as previously discussed in pupil and parent voice (PO/59/20)

PO/64/20

2020-21 School Improvement Plan Priority 2

To provide a Curriculum for Recovery to ensure the children are ready to, and know how to learn an academic curriculum; to reignite their passion for learning; to support their emotional health and well-being in the aftermath of the pandemic. To ensure staff well being is central to all decisions taken by the senior leadership team and governors

- a. Action Plan

Activities had been organised by a Governor and a member of staff, with staff well being in mind.

A governor commented that the governors should ensure that staff welfare should remain on the agenda for full governors meetings.

A governor asked why (on the report) social skills had not yet attained a green status.

The head explained that it was still a priority. Staff had noticed improvement and that this was at an acceptable rate but there was still work to do. She outlined strategies in place to combat individuals and group needs. She also briefly outlined plans in place for grouping next year as there was very little movement last year, most classes moved 'en-masse'.

PO/6566/20 2020-21 School Improvement Plan Priority 3

To make explicit to all stakeholders the values, vision and ethos of the Trent-Rylands Federation.

To identify an ideal staffing structure that can be worked towards with re-organisation and future appointments.

This document had been shared with committee members previous to the meeting.

A lot of was going on to allocate roles but that it doesn't affect the plan. A TLR for curriculum had been allocated for the next 4 terms to Mr Harper. This took the pressure off the three heads of school to help with their development in their new roles.

The chair commented that this was an area that the committee would need to continue to revisit as roles developed.

P/66/20 QUALITY OF TEACHING AND LEARNING

Lesson observations and work scrutiny had not taken place as re-establishing consistency of teaching and learning is the current priority.

Some work had been done within year groups and that a staff meeting was planned for after half term.

PO/67/20 SAFEGUARDING

- a. governor monitoring visit including confidential file audit, single central record and vulnerable pupils

C Turner to be safeguarding lead from September 2021. C Turner , L Shepherd and J Moss to arrange safeguarding governor monitoring visit for this term.

JM emphasised that safeguarding handover was the biggest job in handing over the headship.

- b. Safeguarding action plan

To be reviewed.

PO/68/20 ATTENDANCE

Not relevant due to lockdown.

Attendance since full reopening had been very good.

PO/69/20 BEHAVIOUR

- a. Spring 2021 behaviour monitoring summary report – not relevant due to lockdown

Splitting the children in to bubbles at break times had reduced incidences.

A governor asked whether lockdown had had any impact on attendance.
The head replied that it had not.

PO/70/20 Pupil voice and Parent questionnaires

Pupils and parents had been asked to complete questionnaires about uniform. The online parent questionnaire had received 150 responses. After considering the responses the following decisions were made.

Infants –

- relaxed sports uniform to remain

Juniors –

- Joggers or leggings in black or dark grey (no logos)
- Black shoes or trainers
- No PE kit
- Skirts / pinafore dresses / formal trousers could still be worn provided they did not impede physical activity or could be removed for PE.

A governor asked if this would be a permanent change to uniform policy. The head said that it was temporary but may become permanent as there had been no negative affect on the children's learning. The lack of need to change for PE also allows for more time for physical activity and increased freedom to 'get dirty' outside.

A governor commented that a less formal uniform allowed for more freedom of movement between indoor/outdoor and seated/physical activities without the boundary of being inappropriately dressed.

A governor commented that shoes should be suitable for physical activity, especially girls.

The chair invited any other comments.

PO/71/20 Governor monitoring visits – staffing structure?

Zoom meetings were working well for this purpose in the current situations but could not replace face to face meetings and on-site visits in the long term.

A governor commented that they had never visited BRJS and would arrange to do so as soon as it became possible.

A governor commented that, going forward, a blended approach of on-site visits and online meetings could help staff and governors better accommodate work and family commitments.

The chair recommended that planning governor visits and meetings was an agenda item for full governors.

PO/72/20 Policies to be recommended for ratification:

- a. Review of the Transition Policy
- b. Review of the School Food Policy
- c. Review of the Confidentiality
- d. Review of the Class Organisation
- e. Attendance
- f. Bereavement

A governor commented that many policies state ‘responsibility of the EHT and asked how this would be managed when there was not an EHT.

The head said that a note would be added to the policy page on the website explaining.

JM

All of the above policies were agreed and passed for ratification at full governors.

PO/73/20 Confidentiality of business

It was

resolved

that all papers and reports be made available as necessary

PO/74/20 Date and purpose of next meeting

The governing body –

agreed the following dates for future meeting:-

Thursday 4th November 2021 – 5.30pm

The meeting closed at 7.13 pm.

Signed

.....(chair).....Date
